



VALLEY SCHOOLS WORKERS'  
COMPENSATION GROUP

VALLEY SCHOOLS  
INSURANCE GROUP

VALLEY SCHOOLS  
EMPLOYEE BENEFITS GROUP

**VALLEY SCHOOLS MANAGEMENT GROUP**

**MINUTES OF THE MEETING OF MAY 18, 2022**

1. The meeting was called to order by Tom Boone, Chairman, at 11:51 a.m.

2. **Board Members Present:**

Tom Boone, Chairman/CEO  
Jim DiCello, Vice-Chairman  
Bill Maas, Secretary-Treasurer (arrived at 12:10 p.m.)  
Jill Barragan, Member  
Mike Barragan, Member  
Jim Migliorino, Member

**Board Members Absent:**

Ken Hicks, Member  
Michelle Myers, Member

**Staff Present:**

Lisa Dessenberger, Executive Assistant  
Tom Elliott, Executive Director Member Services  
Laura Felten, Chief Financial Officer  
Raquel Flores, Administrative Assistant  
Sheri Gilbert, Marketing Director  
Jodi Jerich, General Counsel  
Leigh Steele, Internal Communications Advisor  
Kendall Taylor, Executive Director Health and Wellness Services

**Guests Present:**

Meghaen Dell'Artino, Lobbyist – Public Policy Partners  
Laura Aguirre, Lobbyist – Arizona Governmental Affairs  
Scott Butler, Lobbyist – Arizona Governmental Affairs

3. Approval of the minutes of the VSMG Board meeting held on April 20, 2022.

MOTION: <u>Jill Barragan</u>	SECOND: <u>Mike Barragan</u>	VOTE: <u>5-0-0-3</u>
Tom Boone – <u>yes</u>	Mike Barragan – <u>yes</u>	Jill Barragan – <u>yes</u>
Jim DiCello – <u>yes</u>	Ken Hicks - <u>absent</u>	Bill Maas – <u>absent</u>
Jim Migliorino – <u>yes</u>	Michelle Myers – <u>absent</u>	

DUE TO SCHEDULING ISSUES, AGENDA ITEM #5 WAS MOVED UP ON THE AGENDA.

4. Legislative Update – Meghaen Dell’Artino/Gretchen Jacobs.

Meghaen Dell’Artino provided a legislative update. She reviewed education-related bills going through the legislature and provided the board with information on issues that would affect schools. She also provided a briefing about the situation on water-related matters being debated in the House and the Senate. Scott Butler expanded upon the information shared by Meghaen Dell’Artino and provided some additional information, noting this has been an odd legislative session.

Various political races were also discussed, and conversation took place.

Tom Boone turned the meeting over to Vice-Chairman Jim DiCello.

5. Approval of the Valley Schools Insurance Group (“VSIG”), Valley Schools Workers’ Compensation Group (“VSWCG”), Valley Schools Employee Benefits Group (“VSEBG”), and Valley Schools Management Group (“VSMG”) financial statement for the month of April 2022 – Laura Felten.

VSIG – Laura Felten reviewed the VSIG financial statements in detail. Most of the changes were the typical monthly expenses; however, she noted market value changes. Valley Schools investments are held to maturity.

VSWCG – Laura Felten reviewed the VSWCG financial statements in detail. Most assets are with Morgan Stanley, and the largest liability is in paid claims. Industrial commission fees have been paid for most of the year, which is reflected in the financial statements. Change in market value was noted.

VSEBG – Laura Felten reviewed the VSEBG financial statements in detail.

VSMG – Laura Felten reviewed the VSMG financial statements in detail. The majority of assets are in investments. The marketing budget has been recorded in the VSMG financial statements.

MOTION: Tom Boone

SECOND: Mike Barragan

VOTE: 6-0-0-2

Tom Boone – yes

Mike Barragan – yes

Jill Barragan – yes

Jim DiCello – yes

Ken Hicks - absent

Bill Maas – yes

Jim Migliorino – yes

Michelle Myers – absent

6. Review/approve proposed budgets for FY 2022-2023 – Laura Felten.

VSIG – Laura Felten reviewed the Valley Schools Insurance Group proposed budget in detail. Contributions have increased from last year. Some strategic conversation took place on the Property & Liability premiums. Increases will be phased in over the next two years. She noted that the value of our property has increased, affecting the P & L premiums. Liability coverage has also increased. Estimates on additional layers of the Liability coverage were reviewed. Mike Barragan asked if we do not require these values to be updated annually, and Laura Felten explained. Other discussions took place. Tom Elliott provided some additional information about the P & L coverages. A discussion took place.

VSWCG – Laura Felten reviewed the Valley Schools Workers’ Compensation Group proposed budget in detail. Jim Migliorino asked about the claims paid liability increase, and Laura Felten responded.

VSEBG – Laura Felten reviewed the Valley Schools Employee Benefits Group proposed budget in detail. Laura noted this budget is mainly dictated by the benefits elections our members choose. Contributions are what we bill our members and what is reported in the internal services fund. Changes to membership are reflected in this budget. She noted we have an internal stop loss program and explained further. She stated the Wellness budget has changed this year. VSEBG and Wellness have been split on the budget instead of being combined.

VSMG – Laura Felten reviewed the Valley Schools Management Group proposed budget in detail. The most significant portion of this budget is salary and benefits. A few changes have occurred since the original proposed budget was brought to the Board in April. Jim Migliorino asked about the salary and benefits line, and a short discussion took place.

MOTION: Jill Barragan                      SECOND: Mike Barragan                      VOTE: 6-0-0-2

Tom Boone – yes                              Mike Barragan – yes                              Jill Barragan – yes  
Jim DiCello – yes                              Ken Hicks - absent                              Bill Maas – yes  
Jim Migliorino – yes                              Michelle Myers – absent

7. Review of 2022 Annual Reports and Disclosure Statements to be filed with the Arizona Corporation Commission – Jodi Jerich.

Jodi Jerich reviewed the 2022 Annual Reports and Disclosure Statements for the VSIG, VSWCG, VSEBG, and VSMG.

8. Review/approve the VSMG Board meeting dates for Fiscal Year 2022-23 – Tom Boone.

MOTION: Bill Maas                              SECOND: Mike Barragan                              VOTE: 6-0-0-2

Tom Boone – yes                              Mike Barragan – yes                              Jill Barragan – yes  
Jim DiCello – yes                              Ken Hicks - absent                              Bill Maas – yes  
Jim Migliorino – yes                              Michelle Myers – absent

9. Review/approve the VSMG calendar for Fiscal Year 2022-23 – Tom Boone.

MOTION: Bill Maas                              SECOND: Mike Barragan                              VOTE: 6-0-0-2

Tom Boone – yes                              Mike Barragan – yes                              Jill Barragan – yes  
Jim DiCello – yes                              Ken Hicks - absent                              Bill Maas – yes  
Jim Migliorino – yes                              Michelle Myers – absent

10. Executive Director Member Services summary report and update – Tom Elliott.

Tom Elliott reviewed the VSEBG Medical and Dental Claims Experience Reports with the Board. He noted our COBRA vendor has changed. We have consolidated and changed how the FSA is going to be funded. Skin Cancer screenings have been added to preventative coverages. Billing processes are being evaluated, streamlined, and simplified.

11. Chairman/CEO summary report and update – Tom Boone.

Tom Boone reviewed the next Board meeting date and several upcoming conferences. He also talked about the retention meetings with the Valley Schools team. Leigh Steele provided a more detailed update on what took place at those meetings.

12. Board Member Comments.

There were no Board member comments.

13. The meeting adjourned at 2:47 p.m.

Respectfully submitted,



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Bill Maas, Secretary-Treasurer