



VALLEY SCHOOLS WORKERS'
COMPENSATION GROUP

VALLEY SCHOOLS
INSURANCE GROUP

VALLEY SCHOOLS
EMPLOYEE BENEFITS GROUP

Management Board

Tom Boone, Chairman/CEO
Jim DiCello, Vice-Chairman
Bill Maas, Secretary-Treasurer
Jill Barragan, Member
Mike Barragan, Member
Ken Hicks, Member
Jim Migliorino, Member
Michelle Myers, Member

VALLEY SCHOOLS MANAGEMENT GROUP

MINUTES OF THE MEETING OF OCTOBER 19, 2022

1. The meeting was called to order by Tom Boone, Chairman, at 11:33 a.m.

2. Board Members Present:

Tom Boone, Chairman/CEO
Jim DiCello, Vice-Chairman
Bill Maas, Secretary-Treasurer
Jill Barragan, Member
Mike Barragan, Member
Ken Hicks, Member
Jim Migliorino, Member
Michelle Myers, Member

Staff Present:

Lisa Dessenberger, Executive Assistant
Tom Elliott, Executive Director Member Services
Laura Felten, Chief Financial Officer
Raquel Flores, Administrative Assistant
Jodi Jerich, General Counsel
Leigh Steele, Director Marketing and Communications
Kendall Taylor, Executive Director Health and Wellness Services

3. Approval of the minutes of the VSMG Board meeting held on May 18, 2022.

MOTION: Jim DiCello

SECOND: Mike Barragan

VOTE: 6-0-2-0

Tom Boone – yes

Mike Barragan – yes

Jill Barragan – yes

Jim DiCello – yes

Ken Hicks - abstain

Bill Maas – yes

Jim Migliorino – yes

Michelle Myers – abstain

4. Approval of the Valley Schools Insurance Group ("VSIG"), Valley Schools Workers' Compensation Group ("VSWCG"), Valley Schools Employee Benefits Group ("VSEBG"), and Valley Schools Management Group ("VSMG") financial statements for the months of May 2022, June 2022 (year-end final), July 2022, and August 2022 - Laura Felten.

VSIG – Laura Felten reviewed the June 30, 2022 VSIG financial statements in detail, noting the largest liability is unearned revenue/prepayment of contributions, and most notable change is claims payable. The August 2022 financial statements were reviewed.

VSWCG – Laura Felten reviewed the June 30, 2022, VSWCG financial statements in detail. She said claims went up to 1.4M due to people returning to work in person. Ms. Felten then reviewed the August 2022 financial statements.

VSEBG – Laura Felten reviewed the June 30, 2022, VSEBG financial statements in detail. The change in net position was positive. Tom Boone noted the change in market value is a direct result of yield changes. Ms. Felten then reviewed the August 2022 financial statements.

VSMG – Laura Felten reviewed the June 30, 2022, financial VSMG financial statements. She then reviewed the August 2022 financial statements. She discussed operating expenditures and how they are performing compared to the budget. Mike Barragan asked about a specific line item, and a short discussion took place.

MOTION: Jim DiCello

SECOND: Ken Hicks

VOTE: 7-0-1-0

Tom Boone – yes

Mike Barragan – yes

Jill Barragan – yes

Jim DiCello – yes

Ken Hicks – yes

Bill Maas – yes

Jim Migliorino – yes

Michelle Myers – abstain

5. Executive Director Member Services summary update – Tom Elliott.

Tom Elliott reviewed June 30, 2022, medical and dental summary documents for Valley Schools Employee Benefits Group members. He discussed increases and other pertinent details with the Board.

He also reviewed the September 2022 medical and dental summary documents with the Board. Discussion took place.

6. Presentation on the progress of Key Performance Indicators (KPIs) for the calendar year 2022 – Tom Boone.

Tom Boone reviewed the KPI handout with the Board and discussed the comparison of what the 2022 calendar goals were vs. the status of how well Valley Schools performed. He addressed some specific details, and a discussion took place. He noted Valley Schools is the largest membership organization within the state, and the goal is to stay that way. A discussion took place regarding formal RFPs.

7. Annual Health and Wellness Services review – Kendall Taylor.

Kendall Taylor provided an update on areas that are being focused on by Wellstyles. She stated total savings is exceeding the cost. She is working closely with UHC to pull reports and will provide an update to the Board in December.

8. Discuss/review Sage Annual Report – Laura Felten.

This agenda item was tabled until the December 15, 2022, VSMG Board meeting.

AGENDA ITEM #13 WAS MOVED UP ON THE AGENDA TO ITEM #9.

9. Motion to convene Executive Session, pursuant to A.R.S. §38-431.03(A)(3) and (A)(4)– Discussion or consultation for legal advice with and instruction to counsel regarding overpayments to outpatient ambulatory centers, payments to hospitals for Workers' Compensation claims, and prescription rebates.

MOTION: Ken Hicks

SECOND: Mike Barragan

VOTE: 7-0-0-1

Tom Boone – yes

Mike Barragan – yes

Jill Barragan – yes

Jim DiCello – yes

Ken Hicks - yes

Bill Maas – yes

Jim Migliorino – yes

Michelle Myers – absent*

**Michelle Myers had temporarily left the room and didn't formally vote on this item.*

Executive Session convened at 12:52 p.m.

Michelle Myers left the meeting at 1:26 p.m.

Jim DiCello left the meeting at 2:50 p.m.

10. Returned to regular session at 2:55 p.m.

11. Possible action from Executive Session.

There was no action taken from Executive Session.

12. Review/approve changes to the VSMG Employee Manual – Jodi Jerich.

Jodi Jerich reviewed and discussed the proposed changes to the VSMG Employee Manual.

MOTION: Mike Barragan SECOND: Ken Hicks VOTE: 6-0-0-2

Tom Boone – yes

Mike Barragan – yes

Jill Barragan – yes

Jim DiCello - absent

Ken Hicks - yes

Bill Maas – yes

Jim Migliorino – yes

Michelle Myers – absent

13. Branding VSMG – Leigh Steele.

Leigh Steele provided an update about the branding of Valley Schools Management Group and the new logo, noting the main purpose of the rebrand is to differentiate the Valley Schools Management Group from the Valley Schools Employee Benefits Group.

14. Chairman/CEO summary report and update – Tom Boone.

Tom Boone reviewed the next VSMG Board meeting date and several upcoming conferences.


Ken Hicks left the meeting at 3:10 p.m.

15. Board Member Comments.

Mike Barragan commended Tom Boone for his leadership at Valley Schools and thanked Valley Schools staff for the work done to put the meeting together. Others concurred.

16. The meeting adjourned at 3:14 p.m.

Respectfully submitted,


Bill Maas, Secretary-Treasurer