



Management Board

- Tom Boone, Chairman/CEO
- Mike Barragan, Vice-Chairman
- Bill Maas, Treasurer
- Jim Migliorino, Secretary
- Jill Barragan, Member
- Jim DiCello, Member
- Ken Hicks, Member
- Michelle Myers, Member

VALLEY SCHOOLS MANAGEMENT GROUP

MINUTES OF THE MEETING OF OCTOBER 25, 2023

1. The meeting was called to order by Tom Boone, Chairman, at 11:34 a.m.

2. **Board Members Present:**

- Tom Boone, Chairman/CEO
- Jim DiCello, Vice-Chairman
- Bill Maas, Secretary-Treasurer
- Jill Barragan, Member
- Mike Barragan, Member (attended via Zoom)
- Ken Hicks, Member
- Jim Migliorino, Member
- Michelle Myers, Member

**Staff Present:**

- Lisa Dessenberger, Executive Assistant
- Tom Elliott, Executive Director Member Services
- Laura Felten, Chief Financial Officer
- Raquel Flores, Administrative Assistant
- Jodi Jerich, General Counsel
- Kristine Mutlak, Administrative Assistant
- Leigh Steele, Director Marketing and Communications
- Kendall Taylor, Executive Director Health and Wellness Services (arrived at 12:25 p.m.)

3. Approval of the VSMG Board meeting minutes on May 24, 2023.

MOTION: Jim DiCello

SECOND: Ken Hicks

VOTE: 7-0-1-0

Tom Boone – yes

Mike Barragan – yes

Jill Barragan – yes

Jim DiCello – yes

Ken Hicks – yes

Bill Maas – yes

Jim Migliorino – yes

Michelle Myers – abstain

MOTION: <u>Jim DiCello</u>	SECOND: <u>Ken Hicks</u>	VOTE: <u>7-0-1-0</u>
Tom Boone – <u>yes</u>	Mike Barragan – <u>yes</u>	Jill Barragan – <u>yes</u>
Jim DiCello – <u>yes</u>	Ken Hicks - <u>yes</u>	Bill Maas – <u>yes</u>
Jim Migliorino – <u>yes</u>	Michelle Myers – <u>abstain</u>	

6. Review/approve FY 2023-24 VSIG, VSWCG, VSEBG and VSMG amended budgets – Laura Felten.

Laura Felten and Tom Boone informed the Board that the budgets were being amended to better reflect and conform to our official audited financial reports. In addition, the Board will receive a summary of the Internal Services Fund Net Positions at the end of each fiscal year.

VSIG – Laura Felten reviewed the modifications to the FY 2023-24 Valley Schools Insurance Group amended budget.

VSWCG – Laura Felten reviewed the modifications to the FY 2023-24 Valley Schools Workers' Compensation Group amended budget.

VSEBG – Laura Felten reviewed the modifications to the FY 2023-24 Valley Schools Employee Benefits Group amended budget.

VSMG - Laura Felten reviewed the modifications to the FY 2023-24 Valley Schools Management Group budget.

MOTION: <u>Jim DiCello</u>	SECOND: <u>Jill Barragan</u>	VOTE: <u>7-0-1-0</u>
Tom Boone – <u>yes</u>	Mike Barragan – <u>yes</u>	Jill Barragan – <u>yes</u>
Jim DiCello – <u>yes</u>	Ken Hicks - <u>yes</u>	Bill Maas – <u>yes</u>
Jim Migliorino – <u>yes</u>	Michelle Myers – <u>abstain</u>	

7. Presentation on the progress of Key Performance Indicators (KPIs) for the calendar year 2023 – Tom Boone.

Tom Boone reviewed the KPI document and discussed the calendar year 2023 goals compared to actual as of September 2023. Tom Elliott reviewed the VSEBG data, explaining how the KPI data is gathered. Kendall Taylor reviewed the KPI data for Wellstyles, noting Wellstyles exceeded their goal. Laura Felten reviewed the KPI data for the return on investments. Jim Migliorino requested a change in description of some items on the KPI document and Tom Boone indicated the change would be made.

8. Executive Director Member Services summary update – Tom Elliott.

Tom Elliott reviewed the June 30, 2023 year-end VSEBG member medical and dental summary reports and the September 2023 member medical and dental summary reports. Short discussions took place.

9. Chairman/CEO summary report and update – Tom Boone.

Tom Boone reviewed the VSMG Board meeting date for December and went over the dates for upcoming conferences through the end of the year.

10. Board Member comments.

Mike Barragan commended the Valley Schools team for exceeding KPI goals for 2023. He added that he appreciates Valley Schools and all they do for their stakeholders and business officials. He also acknowledged Jill Barragan's leadership in working with the AASBO Women's Executive Leadership Development Series forum.

Jill Barragan expressed appreciation for Barbara Vetter and the hard work she put forth towards setting up a festive board room and the meal. She had positive feedback on the AASBO Women's Executive Leadership Development forum and shared some information with the Board. She commended Board members for encouraging and supporting women in leadership.

Michelle Myers thanked Jill Barragan for her work with AASBO Women's Executive Leadership Development forum and the work she has personally done to support business officials and other women in leadership.

Jim DiCello thanked the Valley Schools staff for their hard work and wished everyone an early happy Thanksgiving.

Ken Hicks thanked other Board Members for their assistance and support.

Michelle Myers left the meeting at 1:50 p.m.

11. Motion to convene Executive Session pursuant to A.R.S. § 38-431.03(A)(3) and (A)(4) for the purpose of discussion and consultation with legal counsel regarding WESD RFP No. 22.033 and;  
A.R.S. § 38-431.03(A)(3) and (A)(4) for the purpose of discussion and consultation with legal counsel regarding prescription rebates.

MOTION: Jim DiCello

SECOND: Jim Migliorino

VOTE: 7-0-0-1

Tom Boone – yes

Mike Barragan – yes

Jill Barragan – yes

Jim DiCello – yes

Ken Hicks – yes

Bill Maas – yes

Jim Migliorino – yes

Michelle Myers – absent

The Board took a short break before Executive Session.

Executive Session convened at 1:55 p.m.

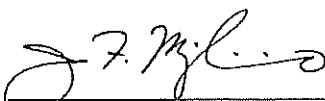
12. Returned to regular session at 3:12 pm

13. Possible action from executive session.

There was no action from executive session.

14. The meeting adjourned at 3:15 p.m.

Respectfully submitted,

  
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Jim Migliorino, Secretary

JM/lad