



VALLEY SCHOOLS WORKERS' COMPENSATION POOL

VALLEY SCHOOLS INSURANCE TRUST

VALLEY SCHOOLS EMPLOYEE BENEFITS TRUST

**Board of Trustees:**

- Hal Borhauer, Chairman
- Dale Splittberger, Vice-Chairman
- Alison Bridgewater, Trustee
- Laura Felten, Trustee
- Jeff Long, Trustee
- Cole Morris, Trustee
- Tom Bock, Administrator

## NOTICE OF MEETING OF THE VALLEY SCHOOLS INSURANCE TRUST

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Valley Schools Insurance Trust and to the general public that the Valley Schools Insurance Trust will hold a regular Board meeting open to the public, and an Executive Session on Tuesday, April 2, 2013, at 11:30 a.m. at the offices of the Valley Schools Insurance Trust, 3050 W. Agua Fria Freeway, Suite 250; Phoenix, AZ 85027. The agenda for the meeting is as follows:

1. Call to order by Chairman
2. Roll call.
3. Motion to convene Executive Session - Pursuant to A.R.S. 38-431.03 (A) (3) & (4), for the purpose of Discussion or consultation for legal advice with the attorney & Discussion or consultation with the attorney to discuss potential and/or pending litigation.

- a) Hail Settlement
- b) Roll Up Curtains
- c) Gym Standards
- d) R-22 Theft
- e) EPA Fines
- f) OSHA Required Training Guide

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

4. Return to regular session.
5. Authorization/Action regarding Executive Session on Item 3a – Hail Settlement

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

6. Approval of the minutes of the December 11, 2012 regular Board meeting.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

7. Authorization to pay loss due to vandalism of property on November 11, 2012; Vandals enter campus, use site ladder to gain access to roof; damage two 5 ton HVAC units in extracting copper wire at Alta Loma Elementary School of the Peoria Unified School District in the amount of \$11,195.00.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

8. Authorization to pay loss due to damage of property on January 23, 2012; Fire in auto body shop; entire inside was damaged, all equipment damaged. Fire started when an electric car (left inside) batteries shorted, bursting into flames at Cactus High School of the Peoria Unified School District in the amount of \$100,000.00.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

9. Authorization to pay loss due to damage of property on November 5, 2012; Two inch domestic water line breaks causing water damage to six offices, one classroom and one PC at Centennial High School of the Peoria Unified School District in the amount of \$18,740.20.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

10. Authorization to pay loss due to vandalism of property on June 22, 2012; Vandals enter high school auditorium; take fire extinguishers and spray entire auditorium; broke several windows as well at Raymond S. Kellis High School of the Peoria Unified School District in the amount of \$43,980.50.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

11. Authorization to pay loss due to vandalism of property on November 13, 2012; Vandals break glass on playground; entire sand had to be removed and replaced at Sky View Elementary School of the Peoria Unified School District in the amount of \$10,860.51.

MOTION \_\_\_\_\_ SECOND \_\_\_\_\_ VOTE \_\_\_\_\_

12. Authorization to pay loss due to damage of property on August 12, 2012; Heavy rainstorm causes water damage to 35 rooms at Terramar Elementary School of the Deer Valley Unified School District in the amount of \$79,790.63.

13. Loss Control – Board Discussion & Handouts.

- a) Loss Run
- b) AIG's List of Recommendations
- c) Incident Investigation Procedures
- d) Insurance Market Update

14. Chairman's Verbal Report.

15. Administrator's Verbal Report.

16. Establish Date and Place of Next Meeting.

17. Board Member Comments.

18. Adjournment.

Persons with disabilities attending the meeting that need reasonable accommodations under Title II of the Americans With Disabilities Act should request these accommodations at least 24 hours prior to the meeting. Please contact the Valley Schools Insurance Trust office at (623) 594-4370.

Valley Schools Insurance Trust may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda.

Dated this 21<sup>st</sup> day of March, 2013.

/s/ Tom Bock  
Tom Bock, Administrator of Risk Management