



VALLEY SCHOOLS

Board of Trustees:

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- Tom Bock, Administrator*

VALLEY SCHOOLS WORKERS'
COMPENSATION POOL

VALLEY SCHOOLS
INSURANCE TRUST

VALLEY SCHOOLS
EMPLOYEE BENEFITS TRUST

**NOTICE OF MEETING OF THE
VALLEY SCHOOLS WORKERS' COMPENSATION POOL**

Pursuant to A.R.S. 38-431.02, notice is hereby given to the members of the Valley Schools Workers' Compensation Pool and to the general public that the Valley Schools Workers' Compensation Pool will hold a regular Board meeting on Thursday, June 12, 2014, at 8:30 a.m. at the offices of the Valley School Workers' Compensation Pool, 3050 W. Agua Fria Freeway, Suite 250; Phoenix, AZ 85027. The agenda for the meeting is as follows:

1. Call to order by Chairman
2. Roll call.
3. Approval of the minutes of the March 7, 2014 regular Board meeting.

MOTION _____ SECOND _____ VOTE _____

4. Risk Management Loss Control – Board Discussion and Handouts.

Administrator of Risk Management Topics

- A. Review of numbers through May 31, 2014
 1. VSWCP Loss Run
 2. % of Total Incurred
 3. Claims by District by Month by DOI
 4. VSWCP Work Product Report
 5. Average # of Days Claims are Open
- B. Reducing Workers' Compensation Claims (implementation email)
 1. Required District Safety Committees
 2. Post-accident drug testing
 3. Pre-employment physicals (certain positions)
 4. Supervisors required to investigate all work injury claims and submit investigation report
 5. Dress code (footwear-enforce)
 6. Accountability for Safety (part of job description)
 7. District communications with injured employee
 8. Targeting employees with medical issues (medications)
- C. Education piece
 1. Arizona Claim Processing
 2. Effective Planning for Return to Work
- D. Cell Phones (employer's responsibility)

5. Chairman's Verbal Report.
6. Administrator's Verbal Report.

7. Board Member Comments.
8. Establish Date and Place of Next Meeting.
9. Adjournment.

Persons with disabilities attending the meeting that need reasonable accommodations under Title II of the Americans With Disabilities Act should request these accommodations at least 24 hours prior to the meeting. Please contact the Valley Schools Workers' Compensation Pool office at (623) 594-4370.

Valley Schools Workers' Compensation Pool may vote to convene an Executive Session for the purpose of receiving legal advice on any items listed on the agenda.

Dated this 6th day of June, 2014.

/s/ Tom Bock
Tom Bock, Administrator of Risk Management